

Marton cum Grafton Sports Pavilion hire conditions and information

1. The key for the Pavilion and access codes can be collected from either Rory Cunningham on 07557403598 or from Helen at the shop. Return the keys promptly after the hire period.
2. Pavilion hire rates will be agreed prior to the let and payment should be made on or before the day of use.
3. Cancellation policy. If a booking is cancelled within 48 hours of the hire date and the Pavilion cannot be re-let a charge of 50% of the booking fee is payable.
4. Smoking is prohibited by law in any part of the building.
5. Do not attach anything to the walls with pins, blue tack, tape etc.
6. Please report any damage, breakages or equipment faults as soon as possible to Rory Cunningham on 07557 403598 or any other member of the Pavilion committee. Any damage incurred during the hire period to the Pavilion will be charged to the user.
7. Please leave the Pavilion in a clean and tidy condition with all floors swept or vacuumed and equipment put away (as you would expect to find it) at the end of the hire period. Please take any rubbish away with you and do not leave anything in the building or waste bins. Unfortunately Harrogate Council will not take away black bags from the pavilion as it is classed as trade waste.
8. At the end of the hire period please tidy away any equipment used, replacing it back from where it was found.
9. Lights. The lights to the toilets are activated by automatic switches adjacent to the doors. These lights will come on automatically as you walk past the switch and will switch off automatically after a set period. All other lights are manual and will need to be off at the end of the hire period.
10. Heating. There are three heaters in the pavilion that operate independently. They are easy to use and will heat the building in less than 30 minutes. The heaters are selected on for either ½, 1 or 2 hours at the 3 control switches in the building. The adjacent thermostat can be used to select the desired temperature. After 2 hours maximum the heaters will automatically switch off.
11. Hot water in kitchen and toilets. There are 2 switches to control hot water. The hot water system for the toilets is always on. The kitchen hot water can be selected on using the switch by the sink. Please give sufficient time for the hot water to heat before use and ensure the system is switched off at the end of the hire period.
12. Vehicles. Parking is available at the opposite side of the sports field. Access for one vehicle can be gained in order to deliver necessary stores to the pavilion by liaison with the undersigned. Please minimise traffic on the sports field as much as possible and ensure the vehicle access gate is secured and locked when no longer required.
13. Sports equipment. Various items of sports equipment can be made available to hirers. An example is the provision of a football pitch, marked out with five-a-side sized goals. Please liaise with the undersigned to discuss your needs on the day.

If you have any problems please call one of the numbers below:

Rory Cunningham 07557 403598

Stephen Marklew 07801 703242