

A meeting of Marton-cum-Grafton Parish Council was held in the Memorial Hall, Marton on Thursday, 3rd January 2019 at 7.30 pm

Present: Ms L Bullus (LB) (Chair), Mr P Gill (PG) (Vice-Chair), Mr R Shepherd (RS), Mr A Robinson (AR), Ms W Bartlett (WB) Clerk

Apologies: Cllr A Long (AL)

Members of the public present: 9

Declarations of Interest: None

The minutes of the last meeting were signed and dated as a true and accurate record by LB.

County Issues: None

District Issues: None

Matters Arising:

1. Playing Fields

- Bins issue. Various suggestions were put forward - including taking the waste bins away (leaving the dog bin in situ). Agreed to wait for HBC final response before deciding. If the bins are to be taken away it was suggested that a sign be erected to say **“use the bins at the bottom or take your rubbish home.”**
- The pavilion project is no longer viable due to the ECB objection. It should be possible for some of the funds to be spent on updating the current structure.
- LB drew attention to a request for a plaque to acknowledge the sterling work done by Rob Lewis and John Richardson in planting bulbs around the village. To be considered.

2. Village Shop

- Nothing to note.

3. Village Hall

- Nothing to note.

4. Planning

- LB introduced Dave Siswick from Roecliffe Neighbourhood Planning Committee to outline his experience of the process of creating such a plan.

Why have a plan?

Roecliffe began discussing having a plan in 2014 and will complete in another year (currently at draft draft stage). There were two main reasons for having it - 1. CIL would come to the Parish in a higher proportion (from 5% up to 25% which can be put to local projects) and 2. the notion of greater control. The Committee feel that they are doing this for future generations in Roecliffe. It was noted that the village does already have a conservation document, the boundaries of which were extended when it was previously reviewed by HBC and this is well used in the planning process at present. They want to establish a

green corridor in their plan as part of a network of same in the whole area.

Organisation

Different people have been involved coming and going over time. The group holds approx. 10 meetings per year and worked alone for 3 years with guidance from HBC before taking on a consultant (David Gluck). The group acknowledges that it would have been better to have had him on board from the outset. The HBC Planning team has been good and come to meetings when possible - they are giving a lot of input to the draft plan (they have helped with mapping due to their expertise). The committee got a grant (£10k) via Groundworks to help pay for the consultant. They have a separate bank account (accounts are unaudited). The PC has had negligible expenditure.

Consultation

The PC is about to create a new website (using the IT skills of their Clerk) which will include the plan document. A website is important for communication and consultation - have to engage with the community. All residents on the electoral roll are invited to vote on whether to accept the plan or not. Referendum - the majority wins. Questions to ask the electorate - consider parking issues, do you want more houses? Have to ask in an impartial way. Hard to deal with all opinions. In the case of Roecliffe there were no landowners willing to sell potential development land so this plan has no land identified and no provision for extra houses. If you do identify some land then it pre-disposes to development.

LB thanked Mr Siswick for attending and the PC will consider further the points made and the value of setting out to create a plan for Marton-cum-Grafton.

a) PC response requested: 6.71.164.A.FUL 18/05016/FUL. Erection of single storey extension. Hillcrest, Thorny Hill Lane, Marton Cum Grafton. No objection.

b) PC response requested: 6.71.207.A.FUL 18.05024/FUL (revised scheme) Land west of Limebar Cottage, Limebar Lane, Marton cum Grafton. PC objected

c) PC response requested: 6.71.65.K.FUL 18.05260.FUL Change of use from bakery to dwellinghouse, Byways, Limebar Lane Marton cum Grafton. No objection. Clerk to advise that the location information is not accurate.

Decision notification 6.71.192.A.FULMAJ 18/00100/FULMAJ. Full planning application for the construction of 9 no. dwellings with associated access, drainage, open space and landscaping (REVISED SCHEME). Land Comprising Field At 441438 462610. It was noted that in two places there is reference to lighting schemes. Clerk to contact Planning Officer.

Enforcement notice: 18/00674/BRPC15. Land Comprising Field At 441364 462959 Limebar Bank Road. Alleged use of holiday let property as a permanent residence.

5. Commuted Sums

The Clerk advised that there are 3 sums remaining (an update is to be sought from HBC) on the current spreadsheet:

- NATGS £156.90 to be spent immediately (spending on bulbs in hand)
- NATGS £117.68 to be spent by 18th May 2019 (RS schemes)
- OSF (Committed) £352.90 to be spent by 18th May 2019 (Clerk to ask RC)

Accounts:

Recent transactions (as at 3rd January):

Out:

	Net £	VAT £	Total £
Autela Group Ltd	39.00	7.80	46.80
KC Hire Ltd (portaloo)	467.00	93.40	560.40
Johnsons Plumbing & Heating	220.00	44.00	264.00
Johnsons Plumbing & Heating	220.00	44.00	264.00
Clerk's December salary	100.00		100.00
HMRC PAYE	85.00		85.00

Total: £1,320.20

In:

	Net £	VAT £	Total £
Commuted sums	462.00		462.00
Interest Deposit Account	3.89		3.89
Village Hall	440.00		440.00
NYCC Grass Cutting payment	256.02		256.02

Total: £1,161.91

Balance of current account £14,456.08

(balance of savings account £23,648.88)

The following payment was authorised:

Johnsons Plumbing & Heating (shop) **£205.02.**

Correspondence:

- HBC Local Plan hearings - various dates in January and February at the Civic Centre. Details have been circulated to residents.
- NYPCC - requesting views on the precept for police/fire - open until 20th January
- AWRP newsletter - visitors are welcome. Further information from the Clerk if interested.

Any other Business:

- Defibrillator. Clerk obtaining new pads.

The meeting was opened to the public:

- It was noted from the latest Harrogate Advertiser that HBC is setting up a housing company - primarily to deal with social housing but this gives rise to various questions. LB suggested we raise this with Cllr Myatt at the next meeting.

Date of the next meeting: Thursday 7th February at 7.30pm

The meeting closed at 8.55 p.m.

Signed Dated

A meeting of Marton-cum-Grafton Parish Council was held in the Memorial Hall, Marton on Tuesday, 5th February 2019 at 7.30 pm

Present: Ms L Bullus (LB) (Chair), Mr P Gill (Vice-Chair), Prof A Long (AL), Mr R Shepherd (RS), Mr A Robinson (AR), District Cllr A Myatt (AM), Ms W Bartlett (WB) Clerk

Apologies: Cllr R Windass (RW)

Members of the public present: 6

Declarations of Interest: None

The minutes of the last meeting were signed and dated as a true and accurate record by LB.

County Issues: None

District Issues: AM updated the meeting on the ongoing inspection of the Harrogate Draft Local Plan. The Inspector has been fair and challenging to the Council. Examination finishes next week and the Council will then, within 3 weeks, receive the Inspector's report with suggested modifications. The Council's response to those suggestions then has to go to public consultation. The process is still on target for a decision at the end of August or slightly later. The Inspector has queried housing numbers suggesting that there are 32 homes per year too many in the plan. The Inspector is likely to take some sites out but not likely one big site. The Inspector has shown concern for the AONB and may propose that the traveller's site should not be created in greenbelt land near Knaresborough. Essentially the Inspector has been assessing the sustainability of the Council's plans and site and the Flaxby team have been pushing their agenda as part of the sustainability assessment. QCs have been involved.

In response to a question as regards HBC setting up their own building company (in the way that NYCC has set up Brierley Homes), AM advised that she was not aware of such a move.

Matters Arising:

1. Playing Fields

- **Bins:** LB reported that HBC help is unlikely but they may look to replace the double bin at the bottom with a wheelie bin which would help the domestic waste bin wagon to empty it. RS felt that this was a good idea as it would ensure that bags were securely away in bad weather and suggested that if one is installed that we should ask that a metal stake be placed behind to keep it stable. LB confirmed that a second email to residents has resulted in 10 volunteers. LB asked if anyone might have an old wheelbarrow to help move the bags. It might be advisable to put a sign on any new wheelie bin to make clear what it's for.
- **Pavilion:** Full funding not available for a new building - Sport England insist on showers which make the cost prohibitive. The committee will now be updating the current pavilion and are hopeful that the Allerton fund will now donate to the costs of refurbishment which would include putting in a toilet, accessible from the outside.

2. Village Shop

- Nothing to note.

3. Village Hall

- New defibrillator pads now installed.
- Steps to the left of the door - led to a recent fall in the dark. Village Hall Committee will be installing a new light - which would come on automatically.

4. Planning

- PC notification 6.71.187.G.FUL 19/00106/FUL. Erection of 1 no. Warehouse and boundary fencing with associated hardstanding; Formation of access. Green-Tech, Rabbit Hill Park. LB advised that as planning permission had previously been granted to build 3 warehouse buildings and that this application is to move one of those due to the new access granted, there were no grounds on which to object. PC confirmed no objection.
- Planning Appeal Notification Land Comprising Field at Stockfield Lane Erection of 2 detached dwellings, creation of new access and works to various trees. (revised scheme) - original application reference 18/03706/FUL HBC REF: 19/00002/NREFPP; APPEAL REF: APP/E2734/W/19/3220100 LB confirmed that the PC's previous objections would automatically go forward and the PC agreed that there were no new planning reasons to state.
- Same site as above - LB advised that the PC had received an enforcement notice about a large amount of soil near the application site. The meeting was advised that the HBC Planning Officer had also gone to enforcement and suggests that PC does the same. Cllrs agreed. Clerk to respond.
- Decision notification 6.71.208.FUL 18/04822/FUL. Erection of single storey extension and reconstruction of boundary wall. Carlisle House, Marton cum Grafton. Planning granted.
- Neighbourhood Planning. The Cllrs agreed that the experience outlined by the member of the Roecliffe Committee recently showed that the process was quite a long one with people joining and leaving. Decisions were subject to residents' approval. LB suggested one or two Cllrs take this on as a subgroup of the PC - meet with some villagers and discuss the way forward. PG and RS suggested sending a village email initially. LB to draft.

5. Commuted Sums

WB confirmed that £157 had been paid across for bulbs and that there were only two further sums outstanding to be spent by May - these are in hand. WB to find out why we have received no further update since December 2017.

6. Security Incident Policy

YLCA have asked PCs to consider GDPR compliancy in the event of a security incident policy/data breach. The draft provided by WB was agreed to be suitable and adopted.

Accounts:

Recent Transactions:

Out:

	Net £	VAT £	Total £
Johnsons Plumbing & Heating (shop hot water)	170.85	34.17	205.02

Total: £205.02

In:

	Net £	VAT £	Total £
Village Hall	440.00		440.00
NYCC Grass Cutting Payment	256.02		256.02
Interest deposit account	4.02		4.02

Total: £700.04

Balance of current account **£14,251.06**

(balance of savings account **£23,652.90**)

Payments to be authorised at the meeting:

Clerk January salary	£100.00
Hethertons Solicitors	£45.00
Clerk February salary	£100.00 (to be paid 25 th Feb)
Cardiac Science	£91.14

Total: £336.14

LB proposed that the Clerk's salary be increased to £1560 from 1st April, in line with the standard national pay rise for Clerk's. Cllrs approved. Clerk to advise payroll.

Correspondence:

- Leaning lime tree on the green at Marton. LB confirmed that the HBC Tree Officer says it has corrected itself and is on the 4-yearly cyclical inspection rota.
- CIL Draft Charging consultation from HBC. LB summarized the key points from the consultation document. CIL will be charged if a property is being altered - would be payable if an extension is over 100sqm (based on gross internal floor space) with some exclusions - including mezzanine floors and buildings bought back into use. This limit doesn't apply to newbuild. HBC propose to decide the CIL rate x the net additional newbuild floor space plus an inflation measure. Anything under £50 will be zero-ed off. In this document the HBC Local Plan makes provision for 14,049 houses and 38 hectares of employment land. The amount of CIL payable is calculated from the time planning is granted but is due from date building commences - payment within 60 days. They would accept land or infrastructure as payment in kind and might adopt payment in stages. LB confirmed that for a Parish where a Neighbourhood Plan is in place and adopted - the PC would receive 25% of CIL. Those that don't have a Plan will receive 15% with a cap on CIL

revenue - equal to £100 per dwelling in each financial year. The fund would be passed to the PC and they would be expected to spend it on infrastructure, maintenance and services in the village. Parish and town councils who receive CIL monies will have a duty to report to the District Council annually on how they have used their Neighbourhood Funds. Consultation is open until 22nd February.

- HBC's PC Consultation meeting - 19th March in Whixley. Cllrs are invited to put forward questions which are general in nature and have district wide relevance.
- North Yorkshire Police, Fire & Crime Commissioner - Surgery in Knaresborough on Thursday 7th February - details previously circulated.
- Hethertons Solicitors in Boroughbridge have confirmed the registration of the playing field in Grafton and charged only a flat fee. They hold the deeds. Registration document is saved in the PC's dropbox account.
- HBC bulb and wildflower scheme. Cllrs decided not to take up the offer this year.
- HBC Garden waste collection scheme - details circulated.
- Tour de Yorkshire - grants of up to £1000 will be offered by HBC for projects celebrating the Tour with priority given to places on the route. It was suggested by a member of the public that an application could be made for a bike rack at the pavilion.

Any Other Business

- PC antivirus software. It was agreed that the Clerk would install Kaspersky (£30) and Malwarebytes to replace MacAfee.
- AR not available next meeting.

The meeting was opened to the public:

- Neighbourhood Plan - it was suggested that notices should also be put on the board because not everyone is on the email list. This could bring in new villagers to participate. AM advised that there is a website - neighbourhoodplanning.org - where the PC could sign up for a newsletter. ZM advised that it is a useful tool to establish community assets - this could be the dark skies for example, or the pond. It can give weight to these type of items for community benefit and this is particularly useful for HBC in their current situation with a draft Local Plan which makes it difficult for them to demonstrate demonstrable harm. It was suggested by another member of the public that careful consideration should be given to the timescales of how a PC plan would fit into the HBC Local Plan cycle. Once the current Local Plan is finally adopted this will create a really robust planning line for the next 6/7 years. It was also pointed out that in adopting a Plan the PC would have to do their own call for sites and there could be quite a few people in McG who would put sites forward.
- A member of the public living on the Aldborough entrance to the village advised that he would like to build a post and rail fence from the Beck to his gate and to the footpath that runs alongside the hedge. The PC was asked if they would consider giving this their approval.
- Tennis courts - a resident advised that they will be repainted this April and new nets will be put in.

- Church porch - a resident advised that the initial tenders were too expensive and are being looked at. There is an expensive water connection issue. Should commuted sums come in please could the PC consider financial support.

The meeting closed at 8.50pm.

Date of next meeting: Thursday 7th March at 7.30pm.

Signed Dated