

A meeting of Marton-cum-Grafton Parish Council was held in the Memorial Hall, Marton on Thursday, 4th January 2018 at 7.30 pm

Present: Ms L Bullus (LB) (Chair), Prof A Long (AL), Mr P Gill (PG), Mr R Shepherd (RS) Mr A Robinson (AR) District Cllr Z Hartley-Metcalf (ZH-M) Ms W Bartlett (WB) Clerk

Apologies: County Cllr Robert Windass

Members of the public present: 16

Declarations of Interest: None

The minutes of the last meeting were signed and dated as a true and accurate record by LB.

Election of Vice-Chair: PG was nominated by AL, seconded by RS and unanimously elected.

Co-option to Cllr Vacancy: Having advertised the vacancy, Alex Robinson had agreed to be considered as a Parish Councillor. The PC formally co-opted him to the position and the relevant forms were signed.

County Issues:

Proposed motorway services at Kirby Hill - the application will be resubmitted soon.

District Issues:

The local draft plan was voted through at the Council meeting in December so there will now be a further 8-week consultation period running from 26th Jan to 9th March. It was reported that following comments from villagers Brierley Homes have dropped the number of houses proposed for Yew Tree Farm to 20 and will amend the design to be more fitting including retention of the barns. ZH-M agreed to find out whether a covenant can be drawn up to protect surrounding fields from development.

Consultation will take place next Wednesday 3.30pm - 8.00pm in the Memorial Hall. ZH-M urged residents to make comments on the planning portal and agreed also to pass on the views of residents herself.

Matters Arising:

1. Playing Fields

- Woodlands Paths - slow progress. Should complete next month. RS was thanked for his work - there has been a very positive response from villagers.
- Pavilion Project - no update.

2. Village Shop - no update.

3. Village Hall

During a recent incident the defibrillator was accessed but not used. It was agreed that there is not sufficient light so the electrician will install additional lighting to shine down only at night. LB confirmed that the process of using it should begin with the call to 999. Clerk to send a reminder email around the village and the PC will organise a second information session.

4. Planning

a. 6.71.140.B.FUL 17/05305/FUL Marton Moor Farm

Erection of single storey extension, two storey extension, conversion of loft, alterations to fenestration and application of render to existing dwelling. PC had no objection.

b. 6.71.45.A.FUL 17/05311/FUL Thorner

Erection of single storey extension. PC had no objection.

c. Yew Tree Farm (Brierley Homes)

AR asked what the village could get out of the development, such as infrastructure upgrading, installation of gas, extension to school? The point was made that in advance of any development the PC should have a conversation with HBC in regard to the apportioning of commuted sums money to the benefit of the village.

d. Sugar Beet update

PG advised that NYCC had tripled the price of the land and this, together with other issues that had arisen, had caused the developers to question whether the application was still viable. The likely outcome is that the company will build in Spain instead. However, although things are looking positive we need to be aware that any change in circumstances might put the development back on the table.

5. Commuted Sums

RS to contact the cricket club regarding using the funds immediately available for the playing fields. A contribution to the cost of cricket nets was suggested. Funds available for natural green spaces could be used for bulb planting in the area behind the car park on the playing fields. Clerk to enquire.

Accounts:

Recent transactions:

Out: £78.04 (Clerk's expenses)
 £100.00 (Clerk's November salary)
 £1,140.00 (Dalton Enterprises)
 £32.90 (Autela Q3)
 £100.00 (Clerk's December salary)
 £7,200.00 (TCV)

Total £8,650.94

(£75.00 to HMRC Q3 PAYE approved last meeting yet to pay)

In: £1440.00 (HBC Grounds Maintenance Grant)
 £914.34 (NYCC Grass Cutting Payments)

Total £2,354.34

Balance of current account: **£11,912.49**

(balance of savings account: £23,623.50)

Payments to be authorised at the meeting:

£25.00 (Clerk's expenses)

£5,698.52 (TCV)

Total £5,723.52

Correspondence:

- NYCC Permit Scheme (Highways) Letter of intent. New powers have been brought in to operate a permit scheme to allow greater co-ordination between utility companies etc when digging up the roads.
- North Yorkshire Police & Crime Commissioner - consultation on the police precept running until 28th January.
- YLCA - General Data Protection Regulation May 2018 - stricter privacy laws coming in from 25th May 2018. PC has to review privacy notices and appoint a Data Protection Officer. Clerks felt not to be suitable by NALC/YLCA. A service may eventually be offered to PCs by NALC/YLCA - more details to follow.
- NYCC Land Ownership Query ref Grafton Lane. Cllrs will note land ownership on the map for Clerk to respond.
- YLCA Update on Referendum Principles. PCs will be exempt for another 3 years if increasing the precept beyond 2%. Average increase was 6.3% (PCs) last time (note that Marton-cum-Grafton made no increase). Government is seeking restraint. There should be no increases where PCs are not taking on additional responsibilities.

Any other Business:

- RS raised the issue of scaffolding up the water tower which was thought to be for BT works.
- Broken stile from the track off Thorny Hill Lane still not repaired. Clerk to follow up.

The meeting was then opened to the public

- A resident raised a question regarding national issues of plastic recycling and how that will affect the incinerator. ZH-M will enquire. There was a comment regarding the state of the A168 and the volume of litter. A59 is also poor. RS advised that these issues are frequently raised at the AWRP liaison meetings. PC to write to Mark James, HBC and copy to Cllr Windass. There should be a schedule or protocol in place for litter picking.
- In response to a question regarding the Local Plan and whether development will take place in Flaxby or Green Hammerton, ZH-M advised it will be one or the other.
- ZH-M advised that residents of the Nookin would like to apply to the Two Ridings Fund for re-surfacing and the PC agreed. Nookin residents will start an association to help with the application and further information will be brought to future PC meetings.
- Conservation area boundary - a resident asked if the PC can ask for certain areas to be included. Clerk to check what the procedure would be.

The meeting closed at 8.45pm.

Date of the next meeting: Thursday 1st February at 7.30pm

Signed Dated

A meeting of Marton-cum-Grafton Parish Council was held in the Memorial Hall, Marton on Wednesday 7th February 2018 at 7.30 pm

Present: Ms L Bullus (LB) (Chair), Prof A Long (AL), Mr P Gill (PG), Mr R Shepherd (RS) Mr A Robinson (AR), County Cllr R Windass (RW), District Cllr Z Hartley-Metcalf (ZH-M), Ms W Bartlett (WB) Clerk

Apologies: None

Members of the public present: 12

Declarations of Interest: None

The minutes of the last meeting were signed and dated as a true and accurate record by LB.

County Issues:

Council tax - there has generally been a 1.99% increase each year in recent years. However, this year NYCC, in line with Government funding cuts and recommendations, will be increasing tax by 2.99%. On top of this a further 1.99% will be charged for adult social care. £3m has been taken out of NYCC reserves to balance the budget but there is £10.7m further to save by 2020. NYCC intending to keep sufficient reserves - some of which is ringfenced for education. An emergency fund also has to be maintained.

Performance of NYCC schools - demonstrating a higher percentage of GCSEs and A Levels in recent league tables.

AWRP in full production. Steam now a regular feature from the stack. Still in commissioning phase and coming close to sign-off. Concerns about recyclables - large amounts of plastic is arriving at the plant mixed with refuse so it is dirty and therefore causing problems for selling it.

Sugar beet plant - appears strongly that it has gone. NYCC was asking more for the land value, Amey Cespa for heat and Lord Mowbray for pipework across his land. The company was also discouraged by bad feeling particularly at the presentations.

Highways - more potholes after the winter. RW advised that he has both a £5k locality budget plus a new £5k environment budget which can be used for local projects. Residents can ask for funding. Available from May.

Litter picking on the A168 and A59 has been done/is underway. Monthly litter picks cannot be resourced but they will do it regularly going forward. Crews have been instructed to make sure hoppers on bin lorries are empty when travelling at speed. Another suggestion is to add netting to prevent rubbish flying out.

LB thanked RW for the updates and confirmed that the PC did appreciate that RW could not express any opinion over the sugar beet proposal. AL asked RW to find out how the cost of AWRP is impacting on NYCC finances.

RW was asked again about lighting at the top of incinerator. This was raised at the AWRP liaison meeting and RW will do so again.

District Issues:

Budget setting/council tax setting underway - 2% increase proposed. PCC and fire authority likely to increase also.

Matters Arising:

1. Playing Fields

- Woodlands Path project. RS advised that good progress is being made and should complete next week. The lower path is done apart from 20m. Mole problem in the play area. Some mole traps have been laid around the playground but not in it. PC asked RS to get a professional in to avoid any potential health and safety issues.
- Pavilion Project. LB advised that Rory is trying to establish ownership of the land to help with grant applications and has messaged the village. The design plan is for an oblong building, kitchenette in one corner, 3 toilets - M/F/disabled with the latter having a door to the outside with door code. The building will be pre-fabricated and it is hoped could be up and running by Autumn. Funding has been obtained as follows: £30k Sport England, £20k Cobbett Environmental, £10k self-funding and other funding to be sourced with the help of Groundworks to achieve £100k total. Once completed the pavilion is expected to earn £3k income per year with estimated costs per year of £1500. LB expressed view that a specific committee should be set up to run it day to day. LB confirmed that the building will belong to the PC maybe with a peppercorn rent being paid. PG stressed that the pavilion should not take income away from the hall. LB has expressed this view and confirms that Rory believes it will be a different audience.

2. Village Shop - no update.

3. Village Hall

MP confirmed that the committee will discuss commuted sums at their next meeting to decide on spending for either/or a better sound system/extending footpath outside. A £900 grant has already been secured to make good damaged gatepost and repair wall. Floor is a work in progress.

4. Planning

a) 6.71.1.192.A.FULMAJ 18/00100/FULMAJ Land comprising field at 441438 462610

LB thanked residents for their input. AL advised that Councillors have raised a common set of observations which are largely those shared by residents. In summary there is no NIMBY objection to any development but there is a general feeling that what is currently proposed is excessive for the site, particularly with reference to:

- the double depth of part of the development
- any detriment to the pond and its longstanding presence and conservation value
- the density of housing
- some aspects of the design style which does not respect the village design style
- concerns about the overlooking of existing properties
- gas tanks and access road
- bollard lighting

AR pointed out that there appeared to be errors in the application because "none" had been indicated against assessment of flood risk and the question "are there any ecological issues". The PC will object to the planning application in line with the above and will attach the ecological comments raised by a local resident. PC agreed that they will ask ZHM to call in the application so it has to be determined by the Planning Committee with an opportunity to speak.

b) 6.71.139.A.FUL 17/05618/FUL Anders Cottage - no objections

- c) 6.71.68.G.FUL 18/00128/FUL Highfield Court - no objections
 - d) Yew Tree Farm - no planning application has yet come in. Clarification from ZHM: Brierley Homes has been set up by NYCC. It is a private company created to maximize revenue. All profit goes to front line services. No director gains additional salary/profit. Brierley will go through the planning process like any other. A development needs to be of 150 homes plus before section 106 money is granted so the normal commuted sums will be derived from this application. LB confirmed that commuted sums does not allow for major infrastructure work. LB thanked all residents for their comments which have been noted. The PC has also passed comments of their own to the developer.
 - e) Sugar Beet Update
PG advised that this has passed the first environmental phase of a planning application in Spain. LB thanked Paul and team for their work.
 - f) HBC Local Plan Publication Draft
Consultation until 9th March.
 - g) Conservation Area Boundary - in reply to our query. Review of a single boundary very unlikely at this time. No capacity at present to undertake such a project. Could look back at 2011 project. Village Design Statement still good. AL of the view that the PC could consider developing a Neighbourhood Plan if felt to be relevant/useful.
 - h) Decision Notices
 - i) 17/05123/FUL Millers Barn - granted
 - ii) 17/05305/FUL Marton Moor Farm - granted
5. Commuted Sums
Two applications underway - new piece of replacement equipment for the playground and bulbs for the woodlands. Village Hall improvements under discussion.
6. Insurance
PC agreed to the new premium of £808.97 for 2018/19. PC is signed up to a 5-year agreement which started 2016/17.

Accounts:

Recent transactions:

Out:	£25.00 (Clerk's expenses)
	£75.00 (HMRC Q3 PAYE)
	£100.00 (Clerk's December salary)
	£5698.52 (TCV)
	Total £5,898.52
In:	£14,636.00 (Two Ridings Foundation)

Balance of current account **£20,749.97**
of which £750.00 is for the bulb planting project (R Lewis)
and £10,962.98 for the woodlands project (R Shepherd)
leaving **£9,036.99** PC funds

(balance of savings account **£23,624.90**)

Payments authorised at the meeting:

£100.00 (Clerk's January salary)
£100.00 (Clerk's February salary - payable 25th)
£86.25 (YLCA - Planning Seminar)
£144.00 (G Marston for grass cutting)
£109.44 (M Seldon Electricians)
£10.62 (M Popple Village Hall)
£50.26 (T3TC Ltd)
£24.49 (T Joynson ref village email list)
£808.97 (Zurich Insurance - to be paid before 31st March)

Total £1,434.03

Correspondence:

- Farm & Land Services Grass cutting services - noted.
- AWRP Liaison meeting - next meeting 6.30pm 27th Feb.
- Stile up the hill in Grafton. Problems resolved by removal.
- Elections - Thursday 3rd May. May PC meeting will be held on Wednesday 9th.

Any other Business:

- Potholes notified to Clerk for reporting: i) Braimber Lane - by wooden fence on left just before village ii) alongside proposed development opposite The Orchards on the left iii) outside Hillside Cottage in the middle of road outside entrance to Yew Tree Farm, going up the hill iv) outside Thornhill Farm, Gallabar Lane. Also notified was the state of the manhole to the main drain outside Corner Cottage on the exit from Grafton.

The meeting was then opened to the public

- No points raised.

The meeting closed formally at 8.50pm.

Date of the next meeting: Thursday 1st March at 7.30pm

Signed Dated

A meeting of Marton-cum-Grafton Parish Council was held in the Memorial Hall, Marton on Thursday, 1st March 2018 at 7.30 pm

Present: Ms L Bullus (LB) (Chair), Prof A Long (AL), Mr P Gill (PG), Mr R Shepherd (RS) Mr A Robinson (AR), Ms W Bartlett (WB) Clerk

Apologies: County Cllr Robert Windass, District Cllr Z Hartley-Metcalfe (ZH-M)

Members of the public present: 15

Declarations of Interest: None

The minutes of the last meeting were signed and dated as a true and accurate record by LB.

County Issues: None

District Issues: None

Matters Arising:

1. Woodlands Paths Update: the mole man has been successful in reducing the population. TCV have now finished their paths work. NYCC have agreed to fund the upgrade of the steps and path surface on the final section leading to The Punchbowl. LB and residents at the meeting thanked RS for his work on this project which has drawn positive comments from both within Marton-cum-Grafton and surrounding villages.

Playing Fields Update: RS is assisting Rory Cunningham in finding the deeds to the Parish land.

2. Village Shop - no update. LB expressed thanks to HT for her messages to the village during the recent bad weather.
3. Village Hall: committee is working on the commuted sums project and aiming to make some decisions shortly.
4. Planning

- a) 6.71.201.FUL 18/00182/FUL

Erection of single storey extension and alterations to fenestration

The Chapel - PC had no objections.

- b) 6.71.202.FULMAJ 18/00335/FULMAJ Erection of 23 dwellings, including the part demolition and part conversion of existing outbuildings, public open space and landscaping. Land comprising Field at 441716 462728 Marton cum Grafton (Yew Tree Farm)

RS reported on the meeting that he and AR had attended with the HBC Planning Officer (PO). On the positive side she was fully aware of the comments made by HBC planning department in their 2016 assessment of the Yew Tree Farm site. She was also very sympathetic to PC concerns regarding the sensitivity of the site and the need for an outcome which didn't detract from the existing village. The fact that the PC is not objecting outright also met with approval. She appeared responsive to observations regards density and understood our wish/reasons for

the development to be scaled down. On the negative she insisted the road way had to conform to Highways standards in order to be adopted by North Yorkshire, therefore it will be tarmac. However she suggested the designated parking areas outside each house should have a more sympathetic gravel/limestone type construction. She was unable to make any consideration regards the agricultural land to the south of the proposal, albeit she commented that any application in that area would be objected. However she did suggest all the internal green space could have a covenant attached and stated the formation of a management company to maintain would be expected from the developer. RS and AR made it clear that individual residents will be submitting their own observations regarding the detail of the proposed development.

After discussion the PC agreed that it would not be useful to have this application called-in by Cllr ZHM as that may be detrimental to a good outcome for the village.

The Clerk will respond to say that the PC objects to the proposal with reasons stated in an accompanying letter (drafted after the meeting by RS and AR) along with the letter from Mr and Mrs Buxton regarding the sewerage issues that affect both this proposed development and the Mulgrave Developments proposal. A copy of the Village Design Statement will also be appended.

- c) 6.71.187.C.FUL 18/00503/FUL Formation of new vehicular access and remodelling of highways verge, Green-tech Rabbit Hill Park - PC had no objections.
- d) HBC Decisions
17/05311/FUL 6.71.45.A.FUL Thorner - granted
- e) HBC Enforcement Notifications
The Paddock, Limebar Lane. Possible residential use of agricultural building/or siting of caravan for residential use

5. Commuted Sums

Bulbs order is complete and delivered. Clerk in process of paying the invoice and claiming back the funds from HBC. Playground equipment - should be installed mid-March. Clerk will aim to get our claim in before year end. Clerk to email Rory Cunningham with details of a further £167.90 which needs to be spent on the sports-field ideally before year end. Rory mentioned the possibility of 5-side goals.

Accounts:

Recent transactions:

Out:	£100.00 (Clerk's January salary)
	£24.49 (T Joynson re village email list)
	£50.62 (T3TC Ltd)
	£109.44 (M & E Seldon)
	£144.00 (G Marston grass cutting)
	£10.62 (M Popple re village hall expenses)
	£100.00 (Clerk's February salary)

Total £5,391.17

Notes: i) yet to clear £86.25 (YLCA - Planning Seminar)
ii) previously authorised and yet to pay £808.97 (Zurich Insurance)

In: £2,063.38 (HMRC VAT refund)

Balance of current account £22,274.54

(balance of savings account £23,626.30)

Payments to be authorised at the meeting:

£4,279.80 (TCV)

£95.00 (MAS Seeds Ltd) - to be refunded from commuted sums

£43.19 (Clerk's expenses)

Total £4,417.99

Note: £553.80 HAGS-SMP to be paid once invoiced - to be refunded from commuted sums

Any other Business:

- TJ outlined a possible project to fit a mechanism to the church clock to automatically regulate it. Estimated cost £100. PC agreed in principle dependent on a more precise costing.
- General Data Protection Regulation (GDPR) coming into force 25th May. YLCA have issued a toolkit for Parish Councils. PC to approach a village resident who would be very well qualified to become our Data Protection Officer (DPO) should we need to appoint one (there is a possibility that HBC may offer some services to PCs).

Correspondence:

- Boroughbridge Area Safer Neighbourhood Group Meeting, 1st March. LB advised that this had been cancelled but mentioned the Police report indicating that problems with drugs and some anti-social behaviour was being experienced.
- NYPCC - Policing in the Harrogate Area - monthly webcasts now take place. Contact Clerk for further details.
- Keep Britain Tidy - Great British Spring Clean, 2nd - 4th March. It was agreed that a village litter pick would be a good idea later in March. RS to arrange.
- Elections will be held 3rd May. Clerk distributed nomination forms to the current Councillors.

The meeting was then opened to the public

- RC expressed thanks to the PC on behalf of the school's governing body for the work carried out outside school which have made a big improvement. RS noted that the planned signage had not been put up but this was not being chased as it was felt to be non-essential.

- RC updated the meeting on progress with the pavilion project. The project will cost £100k (£60k on the building and £40k on the footings, fixtures, utilities etc). It will be a traditional style timber pavilion building with retractable glass sliding doors looking over the tennis courts. One large room incorporating kitchen area and off that 3 toilets one of which will allow access via key code to the outside. It is estimated that it will cost £2.5k per annum to maintain and run which will be met by match fees/hiring costs etc. A committee will be set up comprising members of the various sports clubs and outdoor/woodland group. The pavilion will not compete with the village hall for bookings. Of the funding required £50k is now in with £45-50k to come. Waiting on the deeds document to prove PC ownership of the land before further progress can be made.
- The PC was asked if they could lend support to Boroughbridge in their objections to the Stump Cross development as they had lent their support to McG over the sugar beet proposal. This was agreed and Clerk to progress.

The meeting closed at 8.40pm.

Date of the next meeting: Thursday 5th April at 7.30pm

Signed Dated