

A meeting of Marton-cum-Grafton Parish Council was held in the Memorial Hall, Marton on Thursday, 4th January 2018 at 7.30 pm

Present: Ms L Bullus (LB) (Chair), Prof A Long (AL), Mr P Gill (PG), Mr R Shepherd (RS) Mr A Robinson (AR) District Cllr Z Hartley-Metcalf (ZH-M) Ms W Bartlett (WB) Clerk

Apologies: County Cllr Robert Windass

Members of the public present: 16

Declarations of Interest: None

The minutes of the last meeting were signed and dated as a true and accurate record by LB.

Election of Vice-Chair: PG was nominated by AL, seconded by RS and unanimously elected.

Co-option to Cllr Vacancy: Having advertised the vacancy, Alex Robinson had agreed to be considered as a Parish Councillor. The PC formally co-opted him to the position and the relevant forms were signed.

County Issues:

Proposed motorway services at Kirby Hill - the application will be resubmitted soon.

District Issues:

The local draft plan was voted through at the Council meeting in December so there will now be a further 8-week consultation period running from 26th Jan to 9th March. It was reported that following comments from villagers Brierley Homes have dropped the number of houses proposed for Yew Tree Farm to 20 and will amend the design to be more fitting including retention of the barns. ZH-M agreed to find out whether a covenant can be drawn up to protect surrounding fields from development.

Consultation will take place next Wednesday 3.30pm - 8.00pm in the Memorial Hall. ZH-M urged residents to make comments on the planning portal and agreed also to pass on the views of residents herself.

Matters Arising:

1. Playing Fields

- Woodlands Paths - slow progress. Should complete next month. RS was thanked for his work - there has been a very positive response from villagers.
- Pavilion Project - no update.

2. Village Shop - no update.

3. Village Hall

During a recent incident the defibrillator was accessed but not used. It was agreed that there is not sufficient light so the electrician will install additional lighting to shine down only at night. LB confirmed that the process of using it should begin with the call to 999. Clerk to send a reminder email around the village and the PC will organise a second information session.

4. Planning

a. 6.71.140.B.FUL 17/05305/FUL Marton Moor Farm

Erection of single storey extension, two storey extension, conversion of loft, alterations to fenestration and application of render to existing dwelling. PC had no objection.

b. 6.71.45.A.FUL 17/05311/FUL Thorner

Erection of single storey extension. PC had no objection.

c. Yew Tree Farm (Brierley Homes)

AR asked what the village could get out of the development, such as infrastructure upgrading, installation of gas, extension to school? The point was made that in advance of any development the PC should have a conversation with HBC in regard to the apportioning of commuted sums money to the benefit of the village.

d. Sugar Beet update

PG advised that NYCC had tripled the price of the land and this, together with other issues that had arisen, had caused the developers to question whether the application was still viable. The likely outcome is that the company will build in Spain instead. However, although things are looking positive we need to be aware that any change in circumstances might put the development back on the table.

5. Commuted Sums

RS to contact the cricket club regarding using the funds immediately available for the playing fields. A contribution to the cost of cricket nets was suggested. Funds available for natural green spaces could be used for bulb planting in the area behind the car park on the playing fields. Clerk to enquire.

Accounts:

Recent transactions:

Out: £78.04 (Clerk's expenses)
 £100.00 (Clerk's November salary)
 £1,140.00 (Dalton Enterprises)
 £32.90 (Autela Q3)
 £100.00 (Clerk's December salary)
 £7,200.00 (TCV)

Total £8,650.94

(£75.00 to HMRC Q3 PAYE approved last meeting yet to pay)

In: £1440.00 (HBC Grounds Maintenance Grant)
 £914.34 (NYCC Grass Cutting Payments)

Total £2,354.34

Balance of current account: **£11,912.49**

(balance of savings account: £23,623.50)

Payments to be authorised at the meeting:

£25.00 (Clerk's expenses)

£5,698.52 (TCV)

Total £5,723.52

Correspondence:

- NYCC Permit Scheme (Highways) Letter of intent. New powers have been brought in to operate a permit scheme to allow greater co-ordination between utility companies etc when digging up the roads.
- North Yorkshire Police & Crime Commissioner - consultation on the police precept running until 28th January.
- YLCA - General Data Protection Regulation May 2018 - stricter privacy laws coming in from 25th May 2018. PC has to review privacy notices and appoint a Data Protection Officer. Clerks felt not to be suitable by NALC/YLCA. A service may eventually be offered to PCs by NALC/YLCA - more details to follow.
- NYCC Land Ownership Query ref Grafton Lane. Cllrs will note land ownership on the map for Clerk to respond.
- YLCA Update on Referendum Principles. PCs will be exempt for another 3 years if increasing the precept beyond 2%. Average increase was 6.3% (PCs) last time (note that Marton-cum-Grafton made no increase). Government is seeking restraint. There should be no increases where PCs are not taking on additional responsibilities.

Any other Business:

- RS raised the issue of scaffolding up the water tower which was thought to be for BT works.
- Broken stile from the track off Thorny Hill Lane still not repaired. Clerk to follow up.

The meeting was then opened to the public

- A resident raised a question regarding national issues of plastic recycling and how that will affect the incinerator. ZH-M will enquire. There was a comment regarding the state of the A168 and the volume of litter. A59 is also poor. RS advised that these issues are frequently raised at the AWRP liaison meetings. PC to write to Mark James, HBC and copy to Cllr Windass. There should be a schedule or protocol in place for litter picking.
- In response to a question regarding the Local Plan and whether development will take place in Flaxby or Green Hammerton, ZH-M advised it will be one or the other.
- ZH-M advised that residents of the Nookin would like to apply to the Two Ridings Fund for re-surfacing and the PC agreed. Nookin residents will start an association to help with the application and further information will be brought to future PC meetings.
- Conservation area boundary - a resident asked if the PC can ask for certain areas to be included. Clerk to check what the procedure would be.

The meeting closed at 8.45pm.

Date of the next meeting: Thursday 1st February at 7.30pm

Signed Dated

A meeting of Marton-cum-Grafton Parish Council was held in the Memorial Hall, Marton on Wednesday 7th February 2018 at 7.30 pm

Present: Ms L Bullus (LB) (Chair), Prof A Long (AL), Mr P Gill (PG), Mr R Shepherd (RS) Mr A Robinson (AR), County Cllr R Windass (RW), District Cllr Z Hartley-Metcalf (ZH-M), Ms W Bartlett (WB) Clerk

Apologies: None

Members of the public present: 12

Declarations of Interest: None

The minutes of the last meeting were signed and dated as a true and accurate record by LB.

County Issues:

Council tax - there has generally been a 1.99% increase each year in recent years. However, this year NYCC, in line with Government funding cuts and recommendations, will be increasing tax by 2.99%. On top of this a further 1.99% will be charged for adult social care. £3m has been taken out of NYCC reserves to balance the budget but there is £10.7m further to save by 2020. NYCC intending to keep sufficient reserves - some of which is ringfenced for education. An emergency fund also has to be maintained.

Performance of NYCC schools - demonstrating a higher percentage of GCSEs and A Levels in recent league tables.

AWRP in full production. Steam now a regular feature from the stack. Still in commissioning phase and coming close to sign-off. Concerns about recyclables - large amounts of plastic is arriving at the plant mixed with refuse so it is dirty and therefore causing problems for selling it.

Sugar beet plant - appears strongly that it has gone. NYCC was asking more for the land value, Amey Cespa for heat and Lord Mowbray for pipework across his land. The company was also discouraged by bad feeling particularly at the presentations.

Highways - more potholes after the winter. RW advised that he has both a £5k locality budget plus a new £5k environment budget which can be used for local projects. Residents can ask for funding. Available from May.

Litter picking on the A168 and A59 has been done/is underway. Monthly litter picks cannot be resourced but they will do it regularly going forward. Crews have been instructed to make sure hoppers on bin lorries are empty when travelling at speed. Another suggestion is to add netting to prevent rubbish flying out.

LB thanked RW for the updates and confirmed that the PC did appreciate that RW could not express any opinion over the sugar beet proposal. AL asked RW to find out how the cost of AWRP is impacting on NYCC finances.

RW was asked again about lighting at the top of incinerator. This was raised at the AWRP liaison meeting and RW will do so again.

District Issues:

Budget setting/council tax setting underway - 2% increase proposed. PCC and fire authority likely to increase also.

Matters Arising:

1. Playing Fields

- Woodlands Path project. RS advised that good progress is being made and should complete next week. The lower path is done apart from 20m. Mole problem in the play area. Some mole traps have been laid around the playground but not in it. PC asked RS to get a professional in to avoid any potential health and safety issues.
- Pavilion Project. LB advised that Rory is trying to establish ownership of the land to help with grant applications and has messaged the village. The design plan is for an oblong building, kitchenette in one corner, 3 toilets - M/F/disabled with the latter having a door to the outside with door code. The building will be pre-fabricated and it is hoped could be up and running by Autumn. Funding has been obtained as follows: £30k Sport England, £20k Cobbett Environmental, £10k self-funding and other funding to be sourced with the help of Groundworks to achieve £100k total. Once completed the pavilion is expected to earn £3k income per year with estimated costs per year of £1500. LB expressed view that a specific committee should be set up to run it day to day. LB confirmed that the building will belong to the PC maybe with a peppercorn rent being paid. PG stressed that the pavilion should not take income away from the hall. LB has expressed this view and confirms that Rory believes it will be a different audience.

2. Village Shop - no update.

3. Village Hall

MP confirmed that the committee will discuss commuted sums at their next meeting to decide on spending for either/or a better sound system/extending footpath outside. A £900 grant has already been secured to make good damaged gatepost and repair wall. Floor is a work in progress.

4. Planning

a) 6.71.1.192.A.FULMAJ 18/00100/FULMAJ Land comprising field at 441438 462610

LB thanked residents for their input. AL advised that Councillors have raised a common set of observations which are largely those shared by residents. In summary there is no NIMBY objection to any development but there is a general feeling that what is currently proposed is excessive for the site, particularly with reference to:

- the double depth of part of the development
- any detriment to the pond and its longstanding presence and conservation value
- the density of housing
- some aspects of the design style which does not respect the village design style
- concerns about the overlooking of existing properties
- gas tanks and access road
- bollard lighting

AR pointed out that there appeared to be errors in the application because "none" had been indicated against assessment of flood risk and the question "are there any ecological issues". The PC will object to the planning application in line with the above and will attach the ecological comments raised by a local resident. PC agreed that they will ask ZHM to call in the application so it has to be determined by the Planning Committee with an opportunity to speak.

b) 6.71.139.A.FUL 17/05618/FUL Anders Cottage - no objections

- c) 6.71.68.G.FUL 18/00128/FUL Highfield Court - no objections
 - d) Yew Tree Farm - no planning application has yet come in. Clarification from ZHM: Brierley Homes has been set up by NYCC. It is a private company created to maximize revenue. All profit goes to front line services. No director gains additional salary/profit. Brierley will go through the planning process like any other. A development needs to be of 150 homes plus before section 106 money is granted so the normal commuted sums will be derived from this application. LB confirmed that commuted sums does not allow for major infrastructure work. LB thanked all residents for their comments which have been noted. The PC has also passed comments of their own to the developer.
 - e) Sugar Beet Update
PG advised that this has passed the first environmental phase of a planning application in Spain. LB thanked Paul and team for their work.
 - f) HBC Local Plan Publication Draft
Consultation until 9th March.
 - g) Conservation Area Boundary - in reply to our query. Review of a single boundary very unlikely at this time. No capacity at present to undertake such a project. Could look back at 2011 project. Village Design Statement still good. AL of the view that the PC could consider developing a Neighbourhood Plan if felt to be relevant/useful.
 - h) Decision Notices
 - i) 17/05123/FUL Millers Barn - granted
 - ii) 17/05305/FUL Marton Moor Farm - granted
5. Commuted Sums
Two applications underway - new piece of replacement equipment for the playground and bulbs for the woodlands. Village Hall improvements under discussion.
6. Insurance
PC agreed to the new premium of £808.97 for 2018/19. PC is signed up to a 5-year agreement which started 2016/17.

Accounts:

Recent transactions:

Out:	£25.00 (Clerk's expenses)
	£75.00 (HMRC Q3 PAYE)
	£100.00 (Clerk's December salary)
	£5698.52 (TCV)
	Total £5,898.52
In:	£14,636.00 (Two Ridings Foundation)

Balance of current account **£20,749.97**
of which £750.00 is for the bulb planting project (R Lewis)
and £10,962.98 for the woodlands project (R Shepherd)
leaving **£9,036.99** PC funds

(balance of savings account **£23,624.90**)

Payments authorised at the meeting:

£100.00 (Clerk's January salary)
£100.00 (Clerk's February salary - payable 25th)
£86.25 (YLCA - Planning Seminar)
£144.00 (G Marston for grass cutting)
£109.44 (M Seldon Electricians)
£10.62 (M Popple Village Hall)
£50.26 (T3TC Ltd)
£24.49 (T Joynson ref village email list)
£808.97 (Zurich Insurance - to be paid before 31st March)

Total £1,434.03

Correspondence:

- Farm & Land Services Grass cutting services - noted.
- AWRP Liaison meeting - next meeting 6.30pm 27th Feb.
- Stile up the hill in Grafton. Problems resolved by removal.
- Elections - Thursday 3rd May. May PC meeting will be held on Wednesday 9th.

Any other Business:

- Potholes notified to Clerk for reporting: i) Braimber Lane - by wooden fence on left just before village ii) alongside proposed development opposite The Orchards on the left iii) outside Hillside Cottage in the middle of road outside entrance to Yew Tree Farm, going up the hill iv) outside Thornhill Farm, Gallabar Lane. Also notified was the state of the manhole to the main drain outside Corner Cottage on the exit from Grafton.

The meeting was then opened to the public

- No points raised.

The meeting closed formally at 8.50pm.

Date of the next meeting: Thursday 1st March at 7.30pm

Signed Dated

A meeting of Marton-cum-Grafton Parish Council was held in the Memorial Hall, Marton on Thursday, 1st March 2018 at 7.30 pm

Present: Ms L Bullus (LB) (Chair), Prof A Long (AL), Mr P Gill (PG), Mr R Shepherd (RS) Mr A Robinson (AR), Ms W Bartlett (WB) Clerk

Apologies: County Cllr Robert Windass, District Cllr Z Hartley-Metcalfe (ZH-M)

Members of the public present: 15

Declarations of Interest: None

The minutes of the last meeting were signed and dated as a true and accurate record by LB.

County Issues: None

District Issues: None

Matters Arising:

1. Woodlands Paths Update: the mole man has been successful in reducing the population. TCV have now finished their paths work. NYCC have agreed to fund the upgrade of the steps and path surface on the final section leading to The Punchbowl. LB and residents at the meeting thanked RS for his work on this project which has drawn positive comments from both within Marton-cum-Grafton and surrounding villages.

Playing Fields Update: RS is assisting Rory Cunningham in finding the deeds to the Parish land.

2. Village Shop - no update. LB expressed thanks to HT for her messages to the village during the recent bad weather.
3. Village Hall: committee is working on the commuted sums project and aiming to make some decisions shortly.
4. Planning

- a) 6.71.201.FUL 18/00182/FUL

Erection of single storey extension and alterations to fenestration

The Chapel - PC had no objections.

- b) 6.71.202.FULMAJ 18/00335/FULMAJ Erection of 23 dwellings, including the part demolition and part conversion of existing outbuildings, public open space and landscaping. Land comprising Field at 441716 462728 Marton cum Grafton (Yew Tree Farm)

RS reported on the meeting that he and AR had attended with the HBC Planning Officer (PO). On the positive side she was fully aware of the comments made by HBC planning department in their 2016 assessment of the Yew Tree Farm site. She was also very sympathetic to PC concerns regarding the sensitivity of the site and the need for an outcome which didn't detract from the existing village. The fact that the PC is not objecting outright also met with approval. She appeared responsive to observations regards density and understood our wish/reasons for

the development to be scaled down. On the negative she insisted the road way had to conform to Highways standards in order to be adopted by North Yorkshire, therefore it will be tarmac. However she suggested the designated parking areas outside each house should have a more sympathetic gravel/limestone type construction. She was unable to make any consideration regards the agricultural land to the south of the proposal, albeit she commented that any application in that area would be objected. However she did suggest all the internal green space could have a covenant attached and stated the formation of a management company to maintain would be expected from the developer. RS and AR made it clear that individual residents will be submitting their own observations regarding the detail of the proposed development.

After discussion the PC agreed that it would not be useful to have this application called-in by Cllr ZHM as that may be detrimental to a good outcome for the village.

The Clerk will respond to say that the PC objects to the proposal with reasons stated in an accompanying letter (drafted after the meeting by RS and AR) along with the letter from Mr and Mrs Buxton regarding the sewerage issues that affect both this proposed development and the Mulgrave Developments proposal. A copy of the Village Design Statement will also be appended.

- c) 6.71.187.C.FUL 18/00503/FUL Formation of new vehicular access and remodelling of highways verge, Green-tech Rabbit Hill Park - PC had no objections.
- d) HBC Decisions
17/05311/FUL 6.71.45.A.FUL Thorner - granted
- e) HBC Enforcement Notifications
The Paddock, Limebar Lane. Possible residential use of agricultural building/or siting of caravan for residential use

5. Commuted Sums

Bulbs order is complete and delivered. Clerk in process of paying the invoice and claiming back the funds from HBC. Playground equipment - should be installed mid-March. Clerk will aim to get our claim in before year end. Clerk to email Rory Cunningham with details of a further £167.90 which needs to be spent on the sports-field ideally before year end. Rory mentioned the possibility of 5-side goals.

Accounts:

Recent transactions:

Out:	£100.00 (Clerk's January salary)
	£24.49 (T Joynson re village email list)
	£50.62 (T3TC Ltd)
	£109.44 (M & E Seldon)
	£144.00 (G Marston grass cutting)
	£10.62 (M Popple re village hall expenses)
	£100.00 (Clerk's February salary)

Total £5,391.17

Notes: i) yet to clear £86.25 (YLCA - Planning Seminar)
ii) previously authorised and yet to pay £808.97 (Zurich Insurance)

In: £2,063.38 (HMRC VAT refund)

Balance of current account £22,274.54

(balance of savings account £23,626.30)

Payments to be authorised at the meeting:

£4,279.80 (TCV)

£95.00 (MAS Seeds Ltd) - to be refunded from commuted sums

£43.19 (Clerk's expenses)

Total £4,417.99

Note: £553.80 HAGS-SMP to be paid once invoiced - to be refunded from commuted sums

Any other Business:

- TJ outlined a possible project to fit a mechanism to the church clock to automatically regulate it. Estimated cost £100. PC agreed in principle dependent on a more precise costing.
- General Data Protection Regulation (GDPR) coming into force 25th May. YLCA have issued a toolkit for Parish Councils. PC to approach a village resident who would be very well qualified to become our Data Protection Officer (DPO) should we need to appoint one (there is a possibility that HBC may offer some services to PCs).

Correspondence:

- Boroughbridge Area Safer Neighbourhood Group Meeting, 1st March. LB advised that this had been cancelled but mentioned the Police report indicating that problems with drugs and some anti-social behaviour was being experienced.
- NYPCC - Policing in the Harrogate Area - monthly webcasts now take place. Contact Clerk for further details.
- Keep Britain Tidy - Great British Spring Clean, 2nd - 4th March. It was agreed that a village litter pick would be a good idea later in March. RS to arrange.
- Elections will be held 3rd May. Clerk distributed nomination forms to the current Councillors.

The meeting was then opened to the public

- RC expressed thanks to the PC on behalf of the school's governing body for the work carried out outside school which have made a big improvement. RS noted that the planned signage had not been put up but this was not being chased as it was felt to be non-essential.

- RC updated the meeting on progress with the pavilion project. The project will cost £100k (£60k on the building and £40k on the footings, fixtures, utilities etc). It will be a traditional style timber pavilion building with retractable glass sliding doors looking over the tennis courts. One large room incorporating kitchen area and off that 3 toilets one of which will allow access via key code to the outside. It is estimated that it will cost £2.5k per annum to maintain and run which will be met by match fees/hiring costs etc. A committee will be set up comprising members of the various sports clubs and outdoor/woodland group. The pavilion will not compete with the village hall for bookings. Of the funding required £50k is now in with £45-50k to come. Waiting on the deeds document to prove PC ownership of the land before further progress can be made.
- The PC was asked if they could lend support to Boroughbridge in their objections to the Stump Cross development as they had lent their support to McG over the sugar beet proposal. This was agreed and Clerk to progress.

The meeting closed at 8.40pm.

Date of the next meeting: Thursday 5th April at 7.30pm

Signed Dated

A meeting of Marton-cum-Grafton Parish Council was held in the Memorial Hall, Marton on Thursday, 5th April 2018 at 7.30 pm

Present: Ms L Bullus (LB) (Chair), Mr P Gill (PG), Mr R Shepherd (RS) Mr A Robinson (AR) District Cllr Z Hartley-Metcalf (ZH-M), County Cllr Robert Windass (RW), Ms W Bartlett (WB) Clerk

Apologies: Prof A Long (AL)

Members of the public present: 17

Declarations of Interest: None

The minutes of the last meeting were signed and dated as a true and accurate record by LB.

County Issues:

RW advised he is in purdah at present due to forthcoming elections. AWRP now up to full capacity and fully tested. Licence granted 1st March. A planning application for a temporary building for recyclables has been made. Plastics are a problem when mixed with domestic waste. AWRP are looking for a buyer but may have to burn it. Liaison meeting is rearranged for 17th April. RW cannot comment on the Brierley Homes application.

A question was asked about litter on the A168. RW said he had been advised by HBC that a litter pick could not be done on a monthly basis. AWRP will be getting their own personnel out to pick in the immediate vicinity. There is a lot of litter thrown from cars.

District Issues:

Also problems with purdah but available for questions. LB thanked ZH-M for stepping up to fill the breach until the elections take place.

Matters Arising:

1. Pavilion Project - a meeting has taken place to bring together all the smaller committees to create an McG Recreation & Sports Committee. £55k of funds have been raised with hopefully more from PCC £20k, Tesco £10k, Sport England £20k. Design - timber based, 18 x 8 metres. The aim would be to site it nearer the playground with bifold doors to maximize the view. Aiming for £2.5k income per year - match fees, fundraising, hire, boot camps, yoga etc. LB advised that the PC would need more information before the planning application could be started. The point was made that some companies want to see planning permission in place before quoting. PC agreed to nominate RS to liaise between the group and the PC to answer questions on siting of the pavilion and proper plans.

Application to the land registry to register the deeds showing PC ownership of the land. PC agreed to approve the expenditure.

2. Village Shop - nothing to report.
3. Village Hall - nothing to report.

A meeting of Marton-cum-Grafton Parish Council was held in the Memorial Hall, Marton on Wednesday 9th May 2018 at 7.30 pm

Present: Ms L Bullus (LB) (Chair), Prof A Long (AL), Mr P Gill (PG), Mr R Shepherd (RS) Mr A Robinson (AR); District Councillor Ms A Myatt; Ms W Bartlett (WB) Clerk

Apologies: None

Members of the public present: 10

Declarations of Interest: Majestic House Barn - LB, PG, AL

The minutes of the last meeting were signed and dated as a true and accurate record by LB.

County Issues:

None

District Issues:

Cllr Ann Myatt was welcomed as the new District Councillor for Ouseburn Ward (following boundary changes Marton-cum-Grafton has moved from Claro). Cllr Myatt advised that she wants to seek practical solutions by working collaboratively and making rural voices heard. She will be liaising with both MPs Andrew Jones (Harrogate & Knaresborough) and Nigel Adams (Ainsty). LB provided Cllr Myatt with a copy of the Annual Meeting Chair's report for background.

Matters Arising:

1. Playing Fields

- Bins on the playing field. New volunteer to be sought to empty the 3 bins. LB to pursue.
- Portaloo - contributions offered by village groups. PC will pay remainder £175. Portaloo is now in position and will remain until mid-September.
- Concrete around some of the playground items has blown. Clerk to follow up with HAGS/Groundworks in the first instance. It was agreed that further minor running repairs will be dealt with over the summer.
- Woodlands - Himalayan Balsam pulling is scheduled.
- Pavillion project - RS reported that he had a meeting with RC. RS has obtained a specimen lease to work on and present to the next PC meeting. The constitution for the committee has been put together. An initial site location has been mapped out. Update at next PC meeting.

- #### **2. Village Shop - fluorescent lighting needs replacing with LEDs. Job of value approx. £1000. BH recommending the work to be done. Smoke alarms - only 1 of 3 in use. Recommended to replace with heat detectors with notification via mobile app. At estimate £350 (some VAT to be reclaimed from these figures). It was agreed that the work should go ahead using funds from the ringfenced shop money. BH to liaise with shop.**

It was noted that the post office alarm goes off occasionally. This is due to disturbance of multiple sensors which automatically results in the police getting a call.

3. Village Hall

BH reported some minor lighting issues. Flooring still slippery and being dealt with. Commuted sums - two quotes in hand with one further pending for the sound system - all to be supplied to the Clerk at next PC meeting. The work to rebuild the wall/gatepost is complete.

4. Planning

LB reported feedback from District Councillor ZH-M following the last meeting: Land opposite The Orchards - the HBC Planning Officer is waiting for further details from the applicant in regard to the layout and ecological report. More information and suggested amendments have been sought from conservation and design at HBC, and also more info from highways. If HBC are minded to approve the application it will go before the planning committee in early summer. A resident made the point that the building line had now exceeded the boundary of the plot originally allocated in the Local Plan and that the proposal still included building over the pond. Clerk to check with HBC regarding revised application paperwork for the PC.

Yew Tree Farm - the HBC Planning Officer is working with the developer to hopefully achieve a reduction in numbers. She has asked them to provide evidence if they claim there is an impact on viability. The developers have also been asked to make changes to soften the impact of the road /pavement which seems to have had too much of an engineer's influence for this village location. Archaeological trial trenching will be carried out which NYCC heritage require prior to determination.

AR suggested that the PC involve a landscape architect to help influence the design pre-approval. PC to discuss further. It is likely that a revised plan will come forward.

a) 18/01274/FUL Erection of 2 no. dwellinghouses. - Land Comprising Field At 442152 463445 Stockfield Lane - PC strongly objected.

b) 6.71/106.B.FUL 17/03847/FUL Conversion of existing barns to form one dwelling. East of Majestic House, Thorny Hill Lane - PC had no objections

c) Decision notice: 6.71.11.Q.FUL 18/01182/FUL Erection of flat roof single storey extension and roof lantern The Coach House - granted

5. Commuted Sums

Pending - HBC payment to cover the goalposts

Pending - HBC payment to cover the playground balance beam

HBC have agreed to spending on the WI garden - need one quote to send in with paperwork which a resident will provide to the Clerk.

HBC have agreed to transfer of committed sums for OSF to cover costs of submitting the pavilion planning application - pending information on costs from RC/RS.

HBC have previously agreed to proposed Village Hall expenditure on outside repairs to pathway/sound equipment - pending quotes from Village Hall Committee.

LB noted that there is also £156 for semi natural green spaces and it was agreed to spend this on bulbs for woodlands.

6. GDPR

LB advised that RS will attend a YLCA course on this tomorrow. The Clerk has prepared various policies and a privacy notice which will appear on the website in due course.

Accounts:

FB reported to the meeting on the 2017/18 accounts. The accounts show a surplus of £8,500 as opposed to a loss of £9,000 in the previous year partly due to the PC holding funds for the bulb planting and woodland paths projects.

a) The Clerk read through the Governance Statements on the External Audit document which were agreed and signed by the Chair and Clerk.

b) The Accounting Statements on the External Audit document were approved and signed also by Chair and Clerk.

Recent transactions:

Out:

	£ net	£ VAT	£ gross
Autela Group Ltd	33.60	6.72	40.32
HAGS-SMP Ltd	461.50	92.30	553.80
YLCA Membership	201.00		201.00
HMRC PAYE	75.00		75.00
RC expenses ref goal posts	194.82		194.82
Total			1064.94

In:

	£ net	£ VAT	£ gross
Harrogate Borough Council	2425.00	n/a	£2425.00

Balance of current account **£19,480.31**

(balance of savings account **£23,628.97**)

The following payments were authorised:

Clerk's salary April - £100.00

Groundworks Ltd - £5,500.00

Total £5,600.00

LB noted that the Clerk has declined any statutory increase in salary but is recommended for an extra payment to cover additional work relating to GDPR.

Correspondence:

- a) NYCC Parish Consultation Meeting, 28th June - noted but unlikely to attend.
- b) Flooding on Limebar Lane and other village locations - Clerk to follow up.
- c) NYCC Area 6 Parish Council Workshop, 23rd May - Clerk to attend.
- d) NYCC Archives Survey - Clerk to advise residents and local historian.
- e) HBC - grants and loans for energy-saving home improvements - noted and circulated.
- f) HBC Draft Welfare Support Strategy Consultation - noted and Clerk to circulate.
- g) AWRP Liaison Meeting Feedback - resident reported. AL would like to enquire regarding CO² emissions arising from taking in waste from Hull.
- h) NYPCC Rural Crime Survey - noted and circulated.
- i) Consultation from YLCA re unauthorized developments and encampments - noted.

Any other Business:

- None

The meeting was then opened to the public

- It was agreed that several hedges in the village are overgrown and oversized. This will be an issue for the proposed Yew Tree Farm development. A management committee will be needed for all the grass and it is understood that the developer will set this up. Hedges need also to be taken into account and similarly at The Orchards.
- Residents connected with the bulb planting project agreed to handover responsibilities for spending the remaining £750 on wildflowers for the banking surrounding the pitch area.

The meeting closed at 9.00pm.

Date of the next meeting: Thursday 7th June at 7.30pm

Signed Dated

4. Planning

- a. 6.71.203.OUT 18/00700/OUT Land comprising field east of Marton Hall, Reas Lane. Outline application for erection of 5 dwellings and community car park with access considered (revised scheme). PC discussed and objected. Principle reasons: outside building line, open countryside, outside 30mph and is highly visible from Reas Lane and Gallabar Lane. No further need for a car park. Access unsuitable. Would possibly open village up to sprawling development. The school would lose open views and it would spoil the entry to the Conservation Area. RS advised individuals also to comment on the HBC planning portal.
- b. 6.71.202.FULMAJ 18/00335/FULMAJ Land comprising Field at 441716 462728 Marton cum Grafton (Yew Tree Farm). Erection of 23 dwellings, including the part demolition and part conversion of existing outbuildings, public open space and landscaping - revised information submitted. PC discussed and objected mainly based on the issue of excessive density. There is likely to be a third round of application/opportunity to comment. The application has been pushed forward to Committee due to the number of individual complaints. Agreed that there could be two speakers each with 3 minutes and there should be a rehearsal to maximise the opportunity given the time constraint.
- c. 6.71.204.FUL 18/00906/FUL Pear Tree House, Croft Cottages. Demolition of garden structure and erection of 1 detached dwelling. Formation of driveway and parking, modifications to existing garage and landscaping. PC had no objections.
- d. 6.71.11.Q.FUL 18/01182/FUL The Coach House Thorny Hill Lane. Erection of flat roof single storey extension and roof lantern. PC had no objections.

HBC Decisions

- 17/05618/FUL 6.71.139.A.FUL Anders Cottage 1 Millfield
Removal of porch. Erection of two storey extension and formation of porch. Raising roof height of existing lean to. Granted subject to conditions.
- 18/00182/FUL 6.71.201.FUL The Chapel, Marton cum Grafton
Erection of single storey extension and alterations to fenestration. Granted subject to conditions.
- 18/00128/FUL 6.71.68.G.FUL Highfield Court, Thorny Hill Lane
Formation of first floor extension. Alteration to roof pitch. Installation of Juliet balcony. Installation of 2.no roof lights. Granted subject to conditions.

Implementation of TPO 21/2018 - Prospect Farm, Thorney Hill Lane to protect beech trees.

5. Commuted Sums

Goalposts, woodland bulbs and replacement balance beam for the playground are all in hand. £470 (OSF) can be spent on the pavilion planning application which is also in hand. The Village Hall Committee are working on their project(s) to spend the £2120 accrued to them. Funds coming up to spend by September - amenity green spaces/green corridors and verges (£351). It was proposed that this could be used to re-surface the WI garden. Clerk to ask HBC if this was permissible or use the £156 (Natural and semi-natural green spaces) instead. £573 is available for children and young people to spend by September.

6. GDPR Update

LB or RS will go to the YLCA seminar on 10th May.

Accounts:

Recent transactions:

Out:

£4,279.80 (TCV)

£95.00 (MAS Seeds Ltd) - to be refunded from commuted sums

£43.19 (Clerk's expenses)

£100.00 (Clerk's March salary)

£80.00 (Thomas Clapham - moles)

£808.97 (Zurich Insurance)

Total: £5,406.96

In:

£1,200.00 (Shop Rent Q2)

£43.92 (Northern Powergrid Wayleaves Payments)

£95.00 (HBC Commuted sums)

Total £1,338.92

Balance of current account **£18,120.25**

(balance of savings account **£23,627.57**)

Payments authorised at the meeting:

£553.80 (HAGS-SMP)

£40.32 (Autela Payroll Services)

£75.00 (HMRC PAYE)

£201.00 (YLCA Membership 2018/19)

Total £870.12

Correspondence:

- Autela Payroll Services - charges for 2018/19. Payslips will come by post ref GDPR.
- NYCC Transport, Economy and Environment Overview and Scrutiny Committee review regarding Vehicle Activated Speed signs (VAS) or Speed Indicator Devices (SIDs). Agreed to be prohibitively expensive.
- Minutes of the Neighbourhood Watch Meeting held on Wednesday, 14 March 2018
- Letter from Mr Peter Alp seeking details regarding planning permission with regards to The Paddock, Lime Bar Lane via resident. Clerk to write to confirm that he should contact HBC Planning Dept.
- HBC preliminary invitation to planning seminar (dates tbc)

- AWRP LLC - April 17th - 6.30pm. Only two to attend this time.
- External auditor briefing and documents for 2017/18 Annual Return. Clerk to liaise with internal auditor.
- Letter from resident regarding flooding issues. Agreed to maintain pressure on NYCC Highways to resolve (and make these points in relation to the larger planning applications currently under consideration).

Any other Business:

- Mulgrave Development (10 houses) - called into committee by ZHM. ZHM will get an update.
- PG - track up to the playground - potholes need filling with tarmac planings. PC confirmed that PG can purchase some for our appointed contractor to do the work. He can also take care of blocking the ends of the speedbumps to stop drivers going round them.
- LB - raised the issue of the sinking manhole outside Corner Cottage. Clerk to check status of previous complaint with Area 6.

The meeting was then opened to the public

- A Resident asked about the land behind Mrs Sutcliffe's farm. ZH-M confirmed that the mineral rights don't belong to Majestic House so land can't be built on
- Hedge opposite The Orchards is very high. It is too late now to be cut until Autumn.
- Large wagons in and out of the village are damaging verges. Setts have been knocked out - need reinstating. Road edge erosion. Villagers are doing their own remedial work. Clerk to advise Area 6. PG suggested putting in verge posts at the end of the summer for the winter to prevent further damage.
- The PC and the Clerk were thanked for the end of project report to Two Ridings. £750 left over - aim to introduce more wild flowers such as cowslips and primroses for the Woodlands. Project for next year.
- LB commented on the wonderful display of daffodils around the village and expressed thanks from the PC to everyone who took part in the planting, particularly the two residents who organised it.

The meeting closed at 9.05pm.

Date of the next meeting: Wednesday 9th May at 7pm to include the Annual General Meeting.

Signed Dated

A meeting of Marton-cum-Grafton Parish Council was held in the Memorial Hall, Marton on Thursday 7th June 2018 at 7.30 pm

Present: Ms L Bullus (LB) (Chair), Prof A Long (AL), Mr P Gill (PG), Mr R Shepherd (RS); District Councillor Ms A Myatt, Mrs E Gill (notes)

Apologies: Mr A Robinson; Ms W Bartlett (Clerk); County Cllr Robert Windass

Members of the public present: 11

Declarations of Interest: none

The minutes of the last meeting were signed and dated as a true and accurate record by LB.

County and District issues:

Cllr Ann Myatt gave a brief update.

Matters Arising:

1. Playing Fields

- RS confirmed final payments had been made with regard to the woodland paths project.
- Himalayan Balsam pulling is ongoing with another stint planned for the weekend.
- Pavillion project - RS gave a presentation on the newly created Marton cum Grafton Sports & Recreational Association which has been formed incorporating all the sporting bodies with interests in the playing fields. Designs for the new pavilion were shown and targeted fund raising to raise £100,000. £52,200 has already been secured. Miles Stanyard to act as treasurer.

2. Village Shop - BH confirmed new fluorescent lighting had been ordered.

3. Village Hall - BH reported on lighting issues which were still to be sorted.

4. Planning

- a. 6.71.202.FULMAJ 18/00335/FULMAJ Erection of 23 dwellings etc, Land adjacent to Yew Tree Farm - Noted that only slight changes had been made to the proposed development and too much of a suburban look. LB to draft response outlining objections on similar basis as before including reference to Village Design Statement, which highlights the unsuitability of cul-de-sac developments in a rural setting.
- b. 6.71/187/D.FUL 18/01804/FUL Formation of a new vehicular car park. - Green-tech Rabbit Hill Park Allerton Park - No objections.
- c. 6.71.198.A.FUL 18/01508/FUL Lilac Cottage. Erection of a single storey extension and alterations to fenestration - No objections.
- d. 6.71.192.A.FULMAJ 18/00100/FULMAJ land opposite The Orchards - Reiterated objection.

HBC Decisions

- e. 6.71.204.FUL 18/00906/FUL Demolition of garden structure and erection of 1 detached dwelling, formation of driveway and parking, modifications to existing garage and landscaping. Pear Tree House Croft Cottages Marton Cum Grafton. Granted subject to conditions.
- f. 6.71.187.C.FUL 18/00503/FUL Formation of new vehicular access and remodelling of highways verge, Green-Tech Rabbit Hill Park. Granted subject to conditions.
- g. 6.71.205.FUL 18/01274/FUL Erection of 2 no. dwellinghouses. - Land Comprising Field At 442152 463445 Stockfield Lane. Refused.

5. Commuted Sums

HBC have approved a contribution to the paving in the WI garden and PG confirmed that Open Gardens would meet the remainder of the cost.

6. Adoption of Policies (GDPR) and Revised Standing Orders

RS reported on the YLCA course he attended on GDPR. There is no requirement for the parish to appoint a Data Protection Officer. The PC approved the GDPR documents prepared by the Clerk and agreed these should be put on the website. They also agreed to adopt the revised standing order policies recommended by YLCA.

Accounts:

OUT:

£100.00	Clerk's April salary
£5,500.00	N Spence Groundworks Ltd - footpaths
£1,896.43	Woodlands Group (balance from grant funding)

IN:

£671.91	VAT refund
£60.00	Garage rental
£40.53	Northern Powergrid Wayleaves
Balance of current account	£12,756.32
Balance of savings account	£23,630.33

The following payments were authorised:

Clerk's May salary	£100.00
Webster & Son hedge cutting	£60.00

Correspondence

- Registration of Playing Field Land (Hethertons)- This land has now been registered at the Land Registry.
- NYCC Parish Consultation, 28th June reminder

- NALC Revised Standing Orders for adoption
- HBC Development Planning Seminar 25th June - members of the PC were unable to attend this meeting however PG, LB and the Clerk would attend a second seminar on 6th July.
- NYPCC Consultation on Neighbourhood Policing - Few incidents to report.
- NYCC Consultation on the Renewal of Subsidised Local Bus Services. PC to respond recommending retention of the bus service and mentioning proposed new housing.
- NYCC Area Constituency Committees - revised arrangements were outlined.
- Consultation on the new Strategic plan for the National Association of Local Councils (NALC) was discussed.
- HBC Community Infrastructure Plan - Preliminary Draft Charging Schedule Consultation - CIL. LB outlined the proposals.
- Merchant Navy Day, 3rd September 2018
- HBC "Crime not to Care" campaign re fly tipping

Any Other Business

- The phone box in Marton has now been painted and shelves installed. Special thanks to Matthew Cole for painting the box in his half-term holidays.
- Further collapse to the Road/Drain opposite Corner House, Grafton. Clerk to notify Highways again.
- Flooding issues on Limebar Lane have been investigated and blockage cleared.
- Flooding on Church Lane has been reported by the Clerk.
- Possible new flooding reported from works associated with installation of services to barn development on Limebar Lane/Evenings Lane. PC to keep an eye on this.

The meeting was opened to the public:

- Comment was made that Lilac Cottage looks out of place compared to other village houses.
- Bulbs - RL reported little response from various agencies regarding bulb planting. Seed planting may be easiest option.
- Resident raised concern over various hedges overhanging footpaths and requested that people be asked to cut back/tidy before open gardens.
- Resident suggested village name signs entering the village. PC noted it had been discussed in the past and difficult to agree where to site them due to number of entrances to village.
- Gully blocked near The White House, Clerk to report.
- Pavement in need of repair from top of hill in Marton, Clerk to report.
- The meeting closed at 8.45pm

Date of Next Meeting: Thursday 5th July at 7.30pm, Memorial Hall